

5BSW (Syllabus)

Revised and Approved by the Board of Studies of Social Work

BACHELOR OF SOCIAL WORK (BSW) (For Colleges)

Ordinance No: 71

BSW 1st Semester (2016-17 onwards)

S.No.	Subject Name	CCE Marks	Theory Paper	Total
1	Introduction to History and Philosophy of Social Work	15	85	100
2	Foundation Course – I – Sociology	15	85	100
3	Foundation Course – II – Economics	15	85	100
4	Foundation Course – III – Environment Education	15	85	100
5	Comprehensive Viva-voce			50

BSW 2nd Semester (From 2016-17 onwards)

S.No.	Subject Name	CCE Marks	Theory Paper	Total
1	Indian Society and Social Problems	15	85	100
2	Foundation Course – I – Economics	15	85	100
3	Foundation Course – II – Environment Education	15	85	100
4	Foundation Course – III – Psychology	15	85	100
5	Comprehensive Viva-voce			50

BSW 3rd Semester (from 2017-18 onwards)

S.No.	Subject Name	CCE Marks	Theory Paper	Total
1	Introduction to Social Welfare	15	85	100
2	Social Case work	15	85	100
3	Social Group work	15	85	100
4	Fields of Social work.	15	85	100
5	Comprehensive Viva-voce			50

BSW 4th Semester (From 2017-18 onwards)

S.No.	Subject Name	CCE Marks	Theory Paper	Total
1	Community Organization	15	85	100
2	Social Action	15	85	100
3	Social Legislation	15	85	100
4	Social Policy and Planning	15	85	100
5	Comprehensive Viva-voce			50

BSW 5th Semester (From 2018-19 onwards)

S.No.	Subject Name	CCE Marks	Theory Paper	Total
1	Social Welfare Administration	15	85	100
2	Social Work Research	15	85	100
3	Community Development	15	85	100
4	Labour Welfare: Social Work in Industries and Industrial Relations	15	85	100
5	Field Work			50

BSW 6th Semester (from 2018-19 onwards)

S.No.	Subject Name	CCE Marks	Theory Paper	Total
1	Disaster Management	15	85	100
2	Social Work with Differently Abled	15	85	100
3	Urban Development	15	85	100
4	Human Resource Management & Its Functions	15	85	100
5	Field work			50
6	Project Report			50

3 YEAR U/G DEGREE COURSE

BSW I Semester (from 2016-17 onwards)

PAPER – I	INTRODUCTION TO HISTORY & PHILOSOPHY OF SOCIAL WORK
Unit –I	Introduction to Social work 1.Social Work-Definition and meaning 2.Concept and Philosophy of Social work 3.Areas and objectives of Social work 4. Relationship of Social work with other social sciences.
Unit – II	History of Social work 1. History of Social Work in England 2. History of Social work in U.S.A. 3. History of Social work in India and its present status.
Unit – III	Philosophy of Social work 1.Philosophy of Social work 2.Concept of Social welfare 3.Objectives of social welfare 4. Differences between social welfare service and social services.
Unit- IV	Social Work as a profession 1.Definition and meaning of a profession 2.Social Work as a profession: Meaning and Characteristics 3.Challenges in Professional social Work
Unit- V	1. Methods of Social work: Primary and Secondary methods 2. Social Security, Social reform, Human rights
Required Reading	1.Friedlander W.A. – Introduction to social welfare (New York , Prentice, Hall, 1955) 2. Dasgupta, Sugata - Towards a philosophy of social work in India 3.DR Sachdeva-Bharat Me Samaj Kalyan Prashasan(Kitab Mahal, Allahabad, 2010) 4.PD Mishra- Social Work: Philosophy and Methods(Inter India Publications, New Delhi2005) 5.MS Gore-Social work and social work Education 6.Rajaram Shastri-Samaj Kary(Uttar Pradesh Hindi Sansthan, Lucknow) 7.Richard M Titus-Commitment to Welfare(Ruskin House, London)
PAPER-II	FOUNDATION COURSE – I SOCIOLOGY
Unit-1	Sociology and Basic Concept 1.Sociology-Meaning, concept and definition 2.Nature and scope of sociology

	3.Methods of Sociology
Unit-II	Society And Basic Concept 1.Society:Meaning, concept and characteristics 2.Social Groups: Meaning, concept and characteristics 3.Social status and roles: Meaning, concept and characteristics
Unit – III	Primary Concept of Society 1.Community: Meaning, concept and characteristics 2.Association:Meaning, concept and characteristics 3.Institution:Meaning, concept and characteristics
Unit – IV	Social Relations 1.Social Interaction: Factors of Social interaction and communication 2.Social Processes: Meaning, concept and characteristics
Unit – V	Social Inequalities 1.Social Mobility: Meaning, concept and Characteristics 2.Sanskritisation: Meaning, concept and Characteristics 3.Westernisation: Meaning, concept and Characteristics 4.Modernisation: Meaning, concept and Characteristics
Required Readings	1.Madan, GR :Indian Social problem, Vol. 1 and 2 2. Ahuja Ram: Social problems in India (Jaipur, Rawat Publication 1992) 3.Johnson HM: Sociology A Systematic Introduction(Bombay: Allied Publishers,) 4.Mac Iver and Page: Society-An Introductory Analysis(London-Mac Millen 1955) 5.Davis K : Manav Samaj(Allahabad:Kitab Mahal-1973) 6.Gupta ML:Samaj Shastra(Agra:Sahitya Bhavan Publicaion,2010) 7.Shankar Rao CN: Sociology(S Chand &Company, New dwlhi2006)
PAPER – III	FOUNDATION COURSE – II ECONOMICS
Unit – I	1.Meaning and definitions of economics, 2. Scope of nature of economics, 3. Theories of economics.
Unit – II	1.Meaning of human wants, 2.Determinant factors of wants, 3. Characteristics of human wants, Classification of human wants-necessaries, comforts and luxuries.
Unit- III	1.Capital: The concept of capital formation, Stages of capital formation, 2. Types of capital formation, 3. Factors affecting capital formation. 4. Human Capital: Meaning and Importance
Unit – IV	1.Definition of market, Characteristics of market, 2.Classification of market, Market structure,

	3. Law of demand and supply, elasticity of demand.
Unit- V	Problems of Economic development: 1. Poverty-Definition, causes, an its impact 2. Unemployment: Causes and impact 3. Population-Problem and its impact. 4. Village Money lender and rural indebtedness.
Required readings	(1)Dr Pant JC and Dr. Mishra JP: Micro Economics (Sahitya Bhavan, Publications Agra,2010) (2)Ramratan Sharma: Theories of Economics(Bhaya Publications, Indore 1978) (3)Narhari Dwarakadas:Human Economics(Navjivan Prakashan Mandir, Allahabad 1964) (4)PN Chopara: Micro Economics(Kalyani Publishers,Ludhiana2010)
PAPER -IV	FOUNDATION COURSE – III – ENVIRONMENTAL EDUCATION
Unit – I	Multidisciplinary nature of environmental and natural resources. 1. Definition, scope and importance 2. Need of public awareness 3. Forest resources, water resources, food resources.
Unit – II	Importance of Ecosystem. 1. Structure and functions of ecosystem 2. Ecosystem and Environment 3. Energy flow thought ecosystem
Unit – III	Bio- diversity and Conservation 1. India as a mega diversity nation 2. Conservation of Bio-diversity 3. Threats of biodiversity
Unit –IV	Environmental Pollution. 1. Pollution : Water, air, soil, sea, sound pollution 2. Disaster : Flood, earthquake, cyclone 3. Environmental degradation – nature and types.
Unit- V	Social Issues and Environment 1. Sustainable development 2. Social awareness 3. Conservation of water, climate change, global warming, Ozone layer depletion.
Required Reading	1. Prof. Neeraj Kumar Rathod: Environmental Studies 2. Dr. Amis Shiddhiqui : Environmental Studies

BSW – IInd Semester (From 2016-17 onwards)

PAPER – I	INDIAN SOCIETY AND SOCIAL PROBLEMS
Unit – I	Social Ecology 1.Social Norms: Meaning, concept and characteristics 2.Traditions: Meaning, concept and characteristics 3.Folkways: Meaning, concept and characteristics 4.Customs: Meaning, concept and characteristics 5.Mores: Meaning, concept and characteristics
Unit- II	Individual and Community 1.Community and Individuals life 2.Rural Community: Meaning, characteristics and types 3.Urban Community: Meaning, characteristics and problems 4. Urban rural contract and continuum.
Unit- III	Culture and Society 1.Culture:Meaning, definition, characteristics, function, elements, and cultural change 2.Civilisation: Definition, distinction between culture and civilization
Unit- IV	Social Problems 1.Concept of Social Problem and Characteristics 2.Causes of social problems and their impact 3.Government responses to social problems 4.Social work and social problems
Unit- V	Indian Social Problems 1.Illiteracy 2.Malnutrition 3.Gender Discrimination 4.Female Foeticide 5.Child labour
Required Readings	1.Madan, GR :Indian Social problem, Vol. 1 and 2 2.Ahuja Ram: Social problems in India (Jaipur, Rawat Publication 1992) 3.Bhushan Vidya&SachidevaDK: An introduction to Sociology(Kitab Mahal, Patna)
PAPER – II	FOUNDATION COURSE – I- ECONOMICS
Unit – I	Indian Agriculture and Economic Development 1.Agriculture as the Primary Sector of Indian Economy 2.Green Revolution and its impact on Indian Economy

	3.Characteristics of Indian Economy
Unit – II	Indian Economy and Rural Industry 1.Role and importance of small and cottage industry in Indian Economy 2.Problems of Rural Industry 3.Pubic and Private sectors: Importance and Problems
Unit – III	Standard of Living: 1.Meaning and importance of standard of living 2.Indicators of standard of living 3.Factors influencing standard of living 4.Reasons for poor standard of living 5.Family budget: Meaning and importance of family budget 6.Engl's law of consumption and factors affecting family budget
Unit- IV	Economic Planning: 1.Meaning and concept of economic planning 2.Regional Planning-meaning, importance and needs 3.District Planning Committee :Role and Functions
Unit-V	Welfare economics 1. Concept and scope of welfare economics. 2.Pigous welfare economics 3.New economic policy : Liberalization, Privatisation and Globalisation
Required Reading	1.Dr. S.K. Singh and Dr. J.P. Mishra : Micro economics 2.Gopal Jain: Principle of Economics 3.M.L. Jhingan: Macro Economics
PAPER-III	FOUNDATION COURSE – I1 – ENVIRONMENTAL EDUCATION
Unit – I	Ecosystem 1. Definition & types 2. Cycling of materials in ecosystem 3. Production & decomposition in nature 4. Conservation of ecosystem
Unit- II	Components 1.Definition & Classification 2. Biotic components 3. Abiotic components 4. Interaction between living & non living components
Unit – III	Environmental Management 1. Definition and its meaning 2. Function & its importance 3. International agencies 4. Management of wild animal

	5. Environment management in India.
Unit – IV	Pollution and accidents due to chemical industries. 1.Introduction 2. Preventive measures for control of pollution due to chemical industries. 3. Accidents due to chemical industries.
Unit –V	Population & environment 1.Population growth explosion and family planning 2. Environment & human health 3. Human rights 4. Value education
Required Reading	1.Prof. Neeraj Kumar Rathod: Environmental Studies 2.Dr. Amis Shiddhiqui: Environmental Studies
PAPER – IV	FOUNDATION COURSE – 11I – PSYCHOLOGY
Unit – I	1.Meaning and Definition of Psychology 2.Fields of Psychology 3. Meaning and definition of Health
Unit – II	1.Meaning and Definition of Mental Health 2.Characteristics of mental health 3.Normal and Abnormal Behaviour
Unit- III	1.Types of Mental disorders as classified in ICD-10 2.Etiological factors of Mental Disorders
Unit –IV	1.Meaning and definition of counseling 2.Areas of Counselling(Women, child and family) 3.Related fields of Counselling(Suggestion, advice, guidance and direction)
Unit – V	1.Role of social worker in Health Field 2.Role of Social worker in Psychiatry Field 3.HIV/AIDS and Role of Social worker
Required Readings	1.Davidoff L.L: Introduction to psychology (Mc Graw Hill Inc, Book Company Auckland 1981) 2.Anastast A: Psychological Testing (McMillan , New York 1987) 3.Jayswal S.R: Guidance and Counseling : An Elective Approach (Lucknow 1968) 4.Kuppuswamy B: Introduction to Social Psychology (Asia Pub. House, Bombay 1961)

BSW – IIIrd Semester (2017-18 onwards)

PAPER – I	INTRODUCTION TO SOCIAL WELFARE
Unit – I	Social Welfare – Concept, Objective, Need and Historical perspectives
Unit- II	1. Professional Social work – Code of Ethics 2. Role of Social worker in Social Welfare 3. Professional Associations in India (ASSWI, NAPSWI)
Unit- III	Social Welfare and related Terms (1) Social policy (2) Social defence (3) Social legislation
Unit- IV	Social Welfare Administration: Concept, Principles and components of Social Welfare Administration.
Unit – V	Gandhian Constructive Work: Sarvodaya, Bhoodan and Gramdan movements
Required Readings	1. Shastri, Rajaram Samaj Karya (Lucknow, Hindi, Samiti 1970) 2. Pathak S. Social Welfare: An Evolutionary Developmental Perspective (New Delhi MacMillan India 1981) 3. Kulkarni, P.D. and M.C. Nanavati: NGOs in the Changing Scenario (New Delhi : Uppal Publishing House 1998)
PAPER – II	SOCIAL CASE WORK
Unit – I	History, meaning and definition of social case work.
Unit- II	Principles, Methods, Techniques and components of social case work
Unit- III	Phases of social case work: intake, study, Diagnosis, treatment and follow up
Unit –IV	Role, skills and professional relationship between client and social case worker. Characteristics and importance of professional relationship in case work practice.
Unit – V	Recording in Social Case work Purpose of casework recording, Principles and importance of case work recording.
Require Reading	1. Friedlander W.: Concepts and Method Social Work (New York: Prentice Hall 1959) 2. Hamilton Gordon: The Theory and Practice of Social Case work (New York : Columbia University Press 1951) 3. Perlman, Helen: Social Case Work (Chicago: The University of Chicago Press) 4. Grace Mathew: Social Case Work (Tata Institute of Social Sciences, Bombay) 5. Dr. PD Mishra: Social Case work
PAPER – III	SOCIAL GROUP WORK

Unit – I	1.Group Work: Meaning, Concept and definition 2.Need and importance of Group work 3. Group Work as a method of Social work
Unit- II	1.Philosophy and objectives of Social Group work 2.Models of group work
Unit- III	1.Group: Definition, classification, characteristics and differences 2.Principles of Group work 3.Basic Skills in Group work
Unit –IV	1.Phases of group work 2.Group diagnosis -Conflikt and fight -Apathy and non participation -Inadequate decision Making 3.Role of Group worker in Group Process
Unit – V	Application of Social Group Work in different settings -Community -Hospitals -Schools
Required Readings	1.Friedlander W.:Concepts and Method Social Work (New York: Prentice Hall 1959) 2.Hamilton Gorden: The Theory and Practice of Social Case work (New York : Columbia University Press 1951) 3.Wilson,Rynold:Social Group Work Practice (New York Houghtod Miffin)
PAPER- IV	FIELDS OF SOCIAL WORK
Unit – I	Introduction to major fields of social work. (1.Community development, 2.Labor welfare, 3.Women and Child welfare, 4.Youth Welfare)
Unit –II	Women and child development: 1. Relevant constitutional provisions relating to women and child development. 2.Welfare schemes in the recent five year plans for women and child development
Unit – III	1. Scheduled caste development: Constitutional provisions. National commission for SC/ST, organizational setup. 2. Scheduled tribes – Constitutional provision and reservation. 3. Other backward class – Constitutional provisions and commissions.
Unit – IV	1. Differently abled : Mentally and Physically challenged-their problems and welfare schemes. 2. Aged – Problems and welfare schemes
Unit – V	1.Central Social Welfare Board :Structure and Functions 2.State Social Welfare Advisory Board: Structure and Functions 3. Contributions of these agencies towards development of social welfare in India.

Required Readings	1. Dasgupta, Sugata :Towards a Philosophy of social work in India 2. Government of India : Social Welfare in India (Delhi: Planning Commission, 1960) 3. Kulkarni .P.D. and M.C. Nanavati: NGOs in the Changing Scenario (New Delhi : Uppal Publishing House 1998) 4. Gore MS: Some Aspects of social Development (Rawat Publications, Jaipur 199985) 5. Government of India: Draft of Eleventh Five Year Plan (Planning Commission 2008)
-------------------	---

BSW –IVth – Semester (From 2017-18 onwards)

PAPER – I	COMMUNITY ORGANISATION
Unit – I	Concept, definition and meaning of community organization
Unit- II	Principles, historical growth and role of community organization
Unit- III	Steps and methods of community organization
Unit- IV	Leadership: Its concept and importance in community organization Skills and Role of Community Organiser
Unit – V	Scope of Community Organisation- rural, urban and tribal areas.
Required Reading	1. Cox, Fred. M. (ed.):Strategies of Community Organization (Illinois: Peacock Publisher 1974) 2. Madan G.R.: India’s Developing Village (Lucknow Print House India, 1983) 3. Gangrade, K.D: Working with Community at the Grass-root Level (Radha Publications, New Delhi, 2001) 4. Dr. AN Singh: Community Organisation (Hariyana Sahitya Academy, Chandigar 1990) 5. PD Mishra: Community Organisation
PAPER – II	SOCIAL ACTION
Unit – I	Concept, definition and principles of social action
Unit – II	Different Methods/techniques of Social Action Social action and social development
Unit – III	Social action and social work. Role of Social activist and skills needed
Unit – IV	Community Development and social action Public Interest Litigation(PIL) and Right to Information Act-2006
Unit – V	Models of social action 1.Non- Violence model

	2.Judicial activism 3.Social Advocacy
Required reading	1.Kulkarni, P.D.Social Policy and Social Development in India (Madras: Association of School of Social Work in India 1978) 2.Sharma P.N. Social Planning, Concept and techniques (Lucknow : Print House India, 1983) 3. Gangrade, K.D.: Social Legislation in India Vol. I & II (Delhi : Concept Publishing Co. 1978)
PAPER – III	SOCIAL LEGISLATION
Unit – I	Introduction to Social Legislation 1.Concept and Meaning of Social legislation 2.Principles of social legislation 3.Categories of Social legislation
Unit –II	Procedure for framing legislation 1.Process of legislation 2.Role of civil society in enactment of legislation
Unit – III	Social legislations in India 1.The Dowry Prohibition Act-1961 2.Juvenile justice Act-2000 3.Protection of Women from Domestic Violence Act-2005
Unit –IV	Social Legislation in India 1.Bonded Labour System Abolition Act-1976 2.Child labour (Prohibition and Regulation)Act-1986
Unit –V	Human rights 1.Universal Declaration of Human rights 2.Protection of Human Rights 3.Human Rights Commission (National and State Levels)
Required Readings	1.Sharma P.N: Social Planning, Concept and techniques (Lucknow : Print House India, 1983) 2. Gangrade, K.D: Social Legislation in India Vol. I & II (Delhi : Concept Publishing Co. 1978) 3.Choudhary D Paul: Social Welfare Administration(Atma Ram and Sons, New Delhi,1979)
PAPER- IV -	SOCIAL POLICY AND PLANNING
Unit – I	1.Concept of Social policy 2.Nature and Scope of Social Policy 3.Characteristics of Social policy
Unit- II	1.Objectives of Social Policy 2.Areas of Social policy 3.Social work and Social policy
Unit – III	1.Meaning and Concept of social planning 2.Principles and objectives of social planning

	3. Approaches to social Planning
Unit – IV	1. Concept and Meaning of Social Welfare Policy 2. Concept and Meaning of Social Welfare Planning 3. The Process of planning
Unit – V	1. Social work and social development in five year plans 2. Role of state (govt.) in formulation of social policies and planning
Required reading	1. Sharma P.N.: Social Planning, Concept and techniques (Lucknow : Print House India, 1983) 2. Kulkarni, P.D. Social Policy and Social Development in India (Madras: Association of School of Social Work in India 1978) 3. Donnison D.V. Social Policy and Administration (London: Allen and Unwin, 1965)

BSW – Vth – Semester (from 2018-19 onwards)

PAPER – I	SOCIAL WELFARE ADMINISTRATION
Unit – I	Concept and importance of social welfare administration Historical Development of Social Welfare Administration
Unit- II	Growth of Voluntary Agencies and their role. Social Agency, Voluntary agency and Social welfare administration
Unit – III	Principles of Social Welfare Administration Process of Social welfare Administration Essential characteristics of Social Welfare Administration
Unit – IV	Function of social welfare administration Importance of Social welfare Administration Skills of Social Welfare Administration
Unit –V	Difference and linkages between public administration, development administration and Social welfare administration.
Required Reading	1. Donnison D.V.: Social Policy and Administration (London: Allen and Unwin, 1965) 2. Sapre, R.K: Development Administration (New Delhi Deep & Deep Publications, 1986) 3. Choudhary D Paul: Social Welfare Administration (Atma ram \$ Sons, New Delhi)
PAPER – II	SOCIAL WORK RESEARCH
Unit – I	Introduction to Social Work Research 1. Concept, Meaning and nature of social work research 2. Differences between Social Work Research and Social Research 3. Scientific nature of Social Work Research
Unit – II	Research Process 1. Major Steps in Research Process

	2.Case study method
Unit –III	Sources and Tools of Data Collection 1.Primary Sources of Data Collection 2.Secondary sources of Data Collection 3.Tools of data collection: Interview schedule, questionnaire and Observation schedule
Unit – IV	Social Survey 1.Concept and Meaning of social survey 2.Differences between social survey and Social research 3.Data Processing , analysis and preparation of report
Unit –V	Measures of Central Tendency 1.Calculation of mean 2.Calculation of Medan 3.Calculation of Mode
Required Readings	1.Good and Hatt :Methods in Social Research (New York L: Mc Graw Hill, 1957) 2.Hagood and Price: Statistics for Sociologists (New York : Henry Hoit, 1957) 3.Lal Das, D.K.: Practice of Social Research (Jaipur and New Delhi : Rawat Publications, 2000) 4.Bajpayee SR: Social survey and Research (Kitab Ghat, Kanpur 2007)
PAPER – III	COMMUNITY DEVELOPMENT
Unit – I	Meaning, Characteristics and philosophy of community development.
Unit – II	Objectives, needs and methods of community development
Unit – III	History of Community Development in India. Early Experiments in Rural Community Development in India.
Unit –IV	Rural Community Development and Panchayati Raj system (in the context of 73 rd Constitutional Ammendment)
Unit – V	Urban Community Development and Municipal Administration (in the context of 74 th Constitutional Amendments)
Required readings	1. Madan, G.R.India's Development Village (Lucknow Print House India, 1983) 2. Clinard Marshal, B: Slum and Community Development (New York : The Free Press 1957) 3. Siddiqui, H.Y: Working with community at the grass-root level (Radha Publication, New Delhi, 2001) 4. Jacob Thudipara: Urban Community development (Rawat Publications, Jaipur 2008)
PAPER – IV	LABOUR WELFARE: SOCIAL WORK IN INDUSTRIES AND INDUSTRIAL RELATIONS
Unit- I	Introduction to Labour Welfare 1.Concept and Meaning of labour welfare 2.Evolution of labour welfare

	3.Philosophy o labour welfare
Unit- II	Social Work in Industry 1.Concept and Meaning of Social Work in Industry 2.Application of Social work methods in Industry 3.Role and Importance o Social work in Industry
Unit- III	Labour Welfare In Industry 1.Labour Welfare Provisions in Factories Act-1948 2.Voluntary and statutory Welfare Provisions 3.Importance of Labour welfare in Industry
Unit –IV	Social Security and Labour Welfare 1.Concept and Meaning of Social Security 2.Social Assistance and Social Insurance 3.Importance of Social security for labourers
Unit –V	Industrial Relations 1.Meaning and Definition of Industrial Relations 2.Theories of Industrial relations 3.ndustrial Dispute and Industrial Relations
Requires readings	<ol style="list-style-type: none"> 1. Malik, P.L.Industrial Law (Eastern Book Company) Lucknow, 1989 2. Mishra K.K: Labour Welfare in Indian Industries (Meenakshi Prakashan 1971) 3. Pillai AK: Labour Industrial Laws (Allahabad, Allahabad Law Agency, 1986) 4. Rao Raman AV: Industrial Social service in a Developing Economy(Allied Publishers, Bombay) 5. Bhagoliwal TN: Personnel management and Industrial Relations(Sahitya Bbhavan, Agra-2008) 6. Mishra KK: Labour Welfare in Industries (Meenakshi Prakahana-1971)

BSW –Vlth – Semester (from 2018-19 onwards)

PAPER – I	DISASTER MANAGEMENT
Unit – I	1. Concept, nature and approaches to disaster. 2.Types of Disasters: Natural and Man-made disasters
Unit –II	1.Disasters and Environmental Pollution 2.Disaster and Health Hazards 3.Disaster: Impact on Individual and Society
Unit-III	Organisational set up for disaster management 1.National Level 2.State Level

	3.District Level
Unit –IV	1.Disaster Management: National Emergency Preparedness Plan 2.Disaster Management: Pre-disaster &Post-disaster management
Unit –V	1.Disaster Management: Role of Government and Non government Organisations 2.Social Work response to disaster
Required Reading	1.G.K. Ghosh :Disaster Management (APH Publication Corporation) 2.R.B. Singh: Disaster Management (Rawat Publication) 3.B. Narayan: Disaster Management (APH Publishing Corporation)
PAPER – II	SOCIAL WORK WITH DIFFERENTLY ABLED
Unit – I	1.Concept of impairment, disability, and handicap 2. Types of disabilities.
Unit –II	1.Disability: Statistical Profile of India 2.Disability: Etiological Factors of Disability
Unit –III	1.Need and Problems of Differently abled Persons 2.Need and Problems of Families of Differently abled Persons
Unit –IV	1.Problems of Disability: Early Detection, Prevention, Education, Rehabilitation 2.Problem of Disability: Persons with Disability Act-1995
Unit-V	1.Problem of Disability: Role of Government and Non Government Organisations 2.Problem of Disability: Role of Professional Social worker 3.Importance of Rehabilitation Council of India.(RCI)
Required Reading	1.Dasgupta Sugata (Ed.)Towards a Philosophy of Social in India 2.Find, Wilson and Conover: The field of Social work (New York : Henry Holt, 1959) 3.Friedlander, W.A.: Introduction to Social Welfare (New York Prentice – Hall, 1955)
PAPER- III	URBAN DEVELOPMENT
Unit –I	Urbanization – Concept, causes and factors responsible for Urbanization in India Types and characteristics of cities in India
Unit – II	Urban Problems – Congestion and overcrowding, Housing and slums Environment pollution, lack of adequate civic amenities etc. – causes, magnitude, impact, etc.
Un it –III	Urban Development – Meaning, need, scope of Urban Development. Historical evolution of Urban Development in India.
Un it –IV	Voluntary agencies engaged in urban community development in India Various approaches of Voluntary agencies towards problems of urbanisation.
Unit- V	Community participation – relevance of community organization practice in community empowerment. Social work components in the existing programmes in urban development with Special reference to Jawaharlal Nehru National Urban Renewal Mission (JNNURM)

	<p>1.Desouza Alfred (ED):Urban Growth and Urban Planning (New Delhi) : Indian Social Institute, 1983</p> <p>2.Thudipara Z. Jacob: Urban Community Development (Jaipur: Rawat Publications)</p> <p>3.Clincard B. Marshal: Slums and Community Development, New York, The Free Press, 1987</p>
PAPER –IV	HUMAN RESOURCE MANAGEMENT & ITS FUNCTIONS
Unit- I	<p>Introduction to HRM</p> <p>1.Concept and Meaning of HRM</p> <p>2.Characteristics of HRM</p> <p>3.Significance of HRM</p>
Unit – II	<p>Conceptual Framework of HRD</p> <p>1.Meaning and Definition of HRD</p> <p>2.Objectives of HRD</p> <p>3.Need land importance of HRD</p>
Unit –III	<p>HR Functions</p> <p>1.Manpower Planning</p> <p>2.Recruitment and selection</p>
Unit – IV	<p>HR Functions</p> <p>1.Discipline and Grievance</p> <p>2.Salary and wage administration</p>
Unit – V	<p>Introduction to Communication</p> <p>1.Definition and Meaning of Communication</p> <p>2.Types of Communication</p> <p>3.Process of Communication</p>
	<p>1.Lal Das D.K.Personnel Management Industrial Relations and Labour Welfare (Agra Y.K. Publishers, 1991)</p> <p>2.Bhatia, S.K.: Personnel Management & Industrial Relation (New Delhi : Dee[& Deep Publications, 1988)</p> <p>3.Dayal, Ishwar: Management Training in Organisation(New Delhi:Prentice Hall of India,Pvt Ltd.1984)</p> <p>4.Saxena DC: Principles and Practice of Management(Sahitya Bhavan Publications,2009)</p> <p>5.Sudha GS: Human Resource Management(National Publishing House,Jaipur-2006)</p> <p>6.Gupta and Gupta:Prabhand Soochna Evam Nigam Sanchar (Mahaveer Book Dept-2001)</p> <p>7.Ghanekar Anjali: Human Resource Management(Everest Publishing House-2006)</p>